

**Complaint Form 2024-2025**

Please complete and return to Si sports who will acknowledge receipt and explain future actions to be taken. Your information will be used and stored to investigate the nature of your complaint.

**A Your details**

Title Mr/Mrs /Ms / Other :	Surname:
Forename (s):	
Daytime phone number :	Mobile number :
Address and postcode	
Email Address :	
How would you prefer us to contact you?	

**B. if you are making a complaint on behalf of someone else what are their details?**

Their name in full :
Address and postcode :
What is your relationship to them:
Why are you making a complaint on their behalf :

**C. About your complaint**

C1

<p><b>Please give details of your complaint. You should include:</b></p> <ul style="list-style-type: none"> <li>• who/what your complaint refers to,</li> <li>• what you think has been done wrong or not done,</li> <li>• how you (or your son/daughter) have been effected,</li> <li>• when you first became aware of the problem.</li> </ul>
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**C2. What action, if any, have you already taken to try and resolve your complaint? Please give details of your actions, and the response that you received**

**C3. Please explain why you are dissatisfied with the resolution of your complaint so far.**

**C4. What actions do you feel might resolve the problem?**

**C5. You are able to support your complaint with additional documents if you feel that this would be helpful. Please list any additional documents here, and attach them to this form.**

Signature..... Date.....

Signature if you are making a complaint on behalf of someone else .

..... Date.....

**Please send this form and any other documents to support your complaint to Simon Seal or send via email to [simon@sisports.co.uk](mailto:simon@sisports.co.uk)**